



About FMA

Since our founding in 1999, FMA's primary mission has been to empower not-for-profit organizations with the knowledge and skills they need to successfully serve their constituents and fulfill their missions. FMA provides capacity-building technical assistance, including organizational consultation and training, using an approach tailored to individual organizations and their specific needs. FMA has served more than 300 not-for-profit organizations throughout the New York metropolitan area, empowering them to effectively manage their resources and position themselves for stable, long-term growth.

FMA is a member firm of the Nonprofit Services Association (NSA), a nationwide network of CPA and consulting firms specifically selected for their experience in and commitment to serving not-for-profit organizations. NSA membership is highly selective: each member must demonstrate proficiency in not-for-profit industry services and possess a reputation for high-quality work and integrity.

The following is an outline of FMA services that can help build a sound fiscal operating structure for not-for-profit organizations.

FMA Service	FMA Deliverable
Fiscal Infrastructure Review	FMA can assist in developing the internal framework to support the complexity of our clients' program, fiscal and operating demands.
Outsourced Fiscal Management Services	FMA can build and manage a customized internal fiscal department to handle daily accounting and bookkeeping tasks.
Outsourced Grants Management Services	FMA can provide outsourced grants management and establish the systems needed to ensure government contract compliance.
Audit Support	FMA can develop a comprehensive audit support package that facilitates the annual audit and ensures an efficient and timely process, including assistance during the audit process itself.
Accounting and Financial Reporting Systems Implementation	FMA can design, install, and provide training on the most widely used accounting software programs available for not-for-profit organizations.
Fiscal Staff Search	FMA can develop job descriptions, advertise positions, screen resumes, and conduct job interviews and reference checks.
Fiscal Policies and Procedures Manual	FMA can provide assistance in the development and execution of a fiscal Policies and Procedures Manual.
Fiscal Management Workshops and Training	FMA specializes in delivering customized, client-based training and workshops to not-for-profit organizations on a wide variety of fiscal management topics, including: <ul style="list-style-type: none">• Roles and responsibilities of boards of directors• Assessing and improving fiscal infrastructure• Building an effective budget• Making the most of your accounting software• Implementing effective fiscal policies and procedures